




# Best Practices & Procedures

## ENDS OF THE EARTH CYCLING



### **Instructions For Use:**

### ***NAVIGATOR – Support Staff Roles***

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	<b>NAVIGATOR - Support Staff Roles</b>	

## I. PURPOSE

(THE "WHY" FOR THE DOCUMENT)

The purpose of this directive is to establish procedures to give the designated person(s) assigned as "Navigator" an outline of "best practices" and daily procedures. These will help them understand their role throughout the day and help to insure smooth operation throughout the tour.

We understand that during tours; situations happen, things change, and sometimes we have to change with them. This document is meant to be "Best Practices" and should be adhered to, but is subject to change under the discretion of Ends Cycling CREW and Ride specific leadership to best glorify the Lord in the given circumstance(s).

## II. ROLE DESCRIPTION

(THE "WHY'S" & "HOW'S" FOR THE ROLE)

### OVERVIEW

("WHY" THE ROLE EXISTS)

It is Ends Cycling's goal that all of our cycling tours be "fully-supported" (see "Glossary & Definitions" page below) and have people there to serve cyclists where needed while the cyclists travel on the road. Navigators assist "Vehicle Drivers" while traveling. This position is usually set up ahead of time by the Ends of the Earth Cycling Executive Director or designee.

### FUNCTIONS AND ROLES

(GENERAL OVERVIEW OF THE ROLE)

**Needed:** 1 person(s) per cycling group. Did someone call SHOTGUN?! This is an important role. Navigators work with Vehicle Drivers in the support vehicle. The role of the Navigator is to navigate, communicate and otherwise free the Vehicle Driver to focus on driving. Navigators should be encouragers and seek to provide snacks and lunch for the cyclists in their group. (All purchased by Ends Cycling) In most instances, the Navigator sits in the front seat of the vehicle.

When approved, Navigators may also switch roles with Vehicle Drivers throughout the event, (please see the Support Staff roles for "Vehicle Driver")

### GENERAL RESPONSIBILITIES

(DETAILED BREAKDOWN OF ROLE)

#### A) Navigator Roles:

- 1) The Navigator's responsibility is to do all of the navigating, allowing the Vehicle Drivers to drive the Vehicle/vehicle. (We will provide you with turn-by-turn directions.) This will cut down greatly on distracted driving and vehicle crashes.

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**To read more, sign-up for a tour and go to:**  
**[EndsCycling.com/supportdocs](https://EndsCycling.com/supportdocs)**

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**Example:**

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